

Parent Governor Vacancies



4th December 2024

Dear Parent(s)/Guardian(s)

This letter invites Parent(s)/Guardian(s) of pupils at this school to consider standing for election as a parent governor. We currently have a vacancy for parent governor which we are seeking to fill as soon as possible.

School governing bodies must have at least 2 parent governors, who are elected by and from the parents of pupils currently attending their school. Parent governors serve a 4-year term of office and bring a very important and valued perspective to the work of the governing body.

As a parent /guardian of a pupil at this school you can stand as a candidate or propose candidates for election to the Governing Body.

The way in which the election process works is set out below:

- All candidates for election must be proposed and seconded.
- Nominees may submit a description of themselves for inclusion with the voting paper. This description (which should not exceed fifty words) is helpful to other parents in deciding which person to vote for.
- Nominations should be submitted by completing and returning the paper enclosed with this letter to the Head Teacher, not later than **20th December 2024**.
- If there are more candidates than there are vacancies, the Head Teacher will provide you with a voting slip and details of how and when you may vote.
- If the number of nominations matches the number of Parent Governor vacancies, there will be no need for an election.
- The names of any parent elected (or appointed if no election proves necessary) will be announced in the newsletter and on the website.

Before you decide, you may want to know more about what is involved. Governors do not need to be experts in the field of education; the skills you may have in other areas can be very useful to the governing body for example HR, buildings, finance, business management etc.

Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, challenge the status quo and to make connections between different types of information.

Our Lady of Lourdes governing body expects governors to:

- attend termly meetings of the full governing body; usually five per annum;
- visit the school formally for monitoring purposes at least three times per year;
- commit to attend induction training and other relevant training courses;
- undergo an enhanced criminal records disclosure

In return, our governing body commits to:

- provide you with a structured induction;
- provide access to quality training;
- provide you with an experienced governor as mentor;

If you would like to put yourself forward as a candidate, please complete and return the attached nomination form to the school by 20th December 2024 on admin@olol.org.uk

Yours sincerely

Joan Curran

Joan Curran - Chair of Governors